

**ANDERSON HIGH SCHOOL**  
**Campus Advisory Council**  
**Regular Meeting Minutes**  
**September 27, 2023**

- ❖ **Call to Order/Welcome 4:53 p.m.** Cathryne McNamara
- ❖ **Citizens Communication - NONE** Cathryne McNamara
- ❖ **Approval of May 17, 2023 Minutes APPROVED** Cathryne McNamara
  
- ❖ **Student Concerns** (Please abide by 2 min rule.) Cathryne McNamara
  - Thomas Nguyen – Questioned how AHS administration is tracking AI use. Stated that he sees it being used and he has reported it but wanted to know how AHS was approaching it.
  - Henry Derringer – wanted an update on construction in the courtyards – when it will be done.
  - Ella Vars – Suggested making extra curriculars more accessible to students without funds, transportation, support in order to involve more students,
  - Ava Rener – joined CAC to bring awareness to the student newspaper which has started. Last year was club. This year it is a class with 26 students. Advertised the fundraiser for the newspaper.
  
- ❖ **CAC Member Concerns** (Please abide by 2 min rule.) Cathryne McNamara
  - David Watson – Has concerns about parking lot lighting in the early mornings. Drop off/arrival for football and other before-school activities is very dark as is late activity pick up/departure.
  - Amy Dole – theater area parking lighting is also a problem. There is a light on the light pole but it is not working. Also no water pressure – showers in locker rooms not working
  - Tara Trower Doolittle – introduced herself as a former news reporter and offered support for the student newspaper.
  - Jen Kost – Thankful for the new crosswalk in front of school at circle drive seems very safe and is very welcome to parents. Also suggested including the “anonymous reporting” QR codes in BLEND
  - Jennifer Young: Such great energy and spirit on campus and in the community during homecoming. But heard from several students who were all in different classes that they did not get to vote for homecoming court. Asked that admin follow up with staff and secure systems to require teachers to get the vote out to students.
  - Daphne Hoffacker – communication with CAC member has been great
  
- ❖ **Principal’s Report** Brian Lancaster
  - Total Enrollment 2168, Staffing Needs–1 counselor, 1 Life Skills, 1 Spanish and Leveling
    - Current enrollment- 2188 as of today – still below where we have been historically. AS for staff leveling: AHS is now even and will not have to make any staff moves and will be looking for a Spanish teacher.
    - Still looking for counselor and life skills teacher. Ms. Allen 504 coordinator /AP coordinator. is now assistant principal at MMS. Working on a plan for 504 coordination and AP testing coordination.

- **Communications, Connections, Systems, Safety-ERP, FIT, Student IDs, Cell Phones, QR Codes, Drills**
  - Continuing with the goals and improvements from last year. For systems and communications, AISD rolled out a new software platform ERP which had some difficulties with rollout. So master schedule and other systems did not work as well as in the past. But everything is beginning to work better now.
  - FIT – because of ERP we were late on rolling out FIT. But now thanks to ERP we have a good system for assigning and monitoring FIT with real accountability for where students need to be.
  - Student id's are working well. Ordered new printers to be able to make student id's on campus
  - Already been audited by TEA for door security: all 100 + doors were securely locked. No incidents filed with TEA. Our external doors were all secure and our door/security report was up to date. ONE internal door was found to be unlocked but the report of that goes only to the district. The one door unlocked was for a substitute so admin will be working on a better system of giving subs access to classrooms without having to leave doors unlocked.
  - Will take note of the suggestion of putting anonymous reporting QR codes in Blend. Beginning to get new reports – some are “mischievous” but principals feel the value outweighs the worry of a false report. Posted in restrooms and in all highly traveled common areas. All reports are sent to all admin immediately
- **Student and Teacher Voice and Leadership-Student Equity Council, Campus Equity Advocates Team, Executive**
  - Continuing with existing and introducing new student and staff advisory bodies on our campus. Will be working on building our campus community of equity. Executive Director teacher focus group members will get to join our AISD executive director to give feedback and insight.
- **Director Teacher Focus Group**
- **Campus Improvement Plan CIP-possible input (draft due Oct 4)**
- **Campus Architectural Team (CAT)**
  - Met last week with AISD leaders. Big projects will be secure vestibule at entrance to school and gym/locker room/athletic spaces. Explanation given for the differences in needs like maintenance which should come from Maintenance and Operations budget and repairs/installs which should come from monies from previous bonds and even some things are funded by the city – like crosswalk in front of school. The current courtyard drainage work is from 2017 bond and just now being performed. North courtyard will be finished beginning of October. South courtyard is now complete.
- **BTSN and survey, Homecoming, PSAT**
  - Survey sent out about new format of Back To School Night. Very mixed reviews. Evenly split on responses from parents: some liked it and some did not. Teachers were not as fully across the spectrum. Teacher responses went from mildly indifferent to fully hating it. No teacher liked it.
  - Mr. Lancaster shared that he feels confident the homecoming parade can become a tradition. Homecoming Dance was fun as well. Great spirit and tradition and energy. Sold about 1200 tickets which was much more than anticipated, so the committee will have to look at larger venues in the future.
  - October 11: School wide PSAT – will be fully digital, online only. No pencil on paper. NMSQT – National Merit ranking for 10-11 grade as well. Students using personal computers instead of school issued chromebooks will need to download “bluebook” – if students visit a different app they will be locked out of the test. During testing of the other grades, seniors will be given a different schedule – college visits, TSI tests, Fitness Gram, etc.
- **CAC Community Engagement-District weighs options from TEA around Special Education.**
  - AISD approved plan last night for monitoring SPED to avoid Conservatorship; not sure what that means for AHS. More to come.

## ❖ **New and Continuing Business**

- **Professional Development Plan - Michael Shackelford**
  - AHS and Mr. Shackelford had developed a comprehensive new PDP but after AISD's new SPED monitoring decision last night, our campus needs to rework the Professional Development plans for the

year. Much will be mandated by the district. Will have the focus of “ONE Anderson” uniting the campus in all goals. Mr. Shackelford explained the goals and subject matter of professional development that has already occurred. Will continue with some of the PD that had been planned but will be sensitive to the demands of teachers and staff as TEA and AISD SPED training will have requirements for teachers to re-work their classroom plans.

- Potential Officers and Voting--“If there is no competition, an election is not required.” for teacher co-chair, parent/caretaker co-chair and secretary
  - No other nominations were received so without election, the new CAC chairs will be Adam Rappaport as faculty Co-Chair and Lauren Ward as Parent/Caregiver Co-Chair. Kristi Spess volunteered to be secretary
- New Principal Timeline—See community email for details.
  - Principal Selection Timeline – Matt Auger as second faculty representative, Julie Choyce as second Parent/caregiver representative and the CAC co-chairs will sit for interviews on October 5. Superintendent interviews the finalist(s). Will then notify the AISD Board on the week of October 16. An announcement should follow after Trustees vote at the Board Meeting at the end of October.
- Other Advisory Committees <https://www.austinisd.org/advisory-bodies>
- Substitute Opportunities <https://www.austinisd.org/hc/careers/substitutes>

❖ **Announcements & Adjournment – 5:58 PM**

# 2023-2024 Anderson High School Campus Advisory Council

## Meeting Attendance

Date: September 27, 2023

### STAFF REPRESENTATIVES

NAME	POSITION	INITIALS	NAME	POSITION	INITIALS
			Kromer, Debra	Teacher - Science	
Beussman, David	Fine Arts – Choir Director	X	Lancaster, Brian	Interim Principal	X
Bowen, Rosa	Teacher - LOTE	X	Lee, Allison	Teacher - SPED	X
DeValk, Brittany	Teacher – Social Studies	X	Livingston, John	Teacher – Fine Arts	
Ellis, Andy	Teacher-Latin	X	McNamara, Cathryne (Teacher Co-Chair)	Teacher-IB Psych & TOK	
Foster, Mamie	Teacher - Math	X	Molina, Jesse	Asst Principal	
Franco, Robert	Teacher - CTE		Oleniczak, Teresa	Teacher-Science	X
Gonzalez, Sam	Teacher - Math		Painter, Cathy (Secretary)	Staff-Project Mgr	
Hartman, Nancy	Teacher-Math & AVID	X	Plowman, Scott	Teacher-Special Education	X
Horvath, Emily	Teacher – SPED/Coach	X	Rappaport, Adam	Teacher – Social Studies	X
Horwood, Gareth	Counselor	X	Shackelford, Michael	Asst. Principal	X
Jaggers, Amy	Teacher-Social Studies	X	Spencer, Robin	Asst. Principal	
Joliffe, Tom	Teacher – LOTE Spanish		Swartz, Teacher	Teacher-English	X
Jones, Shelley	Staff-Library Clerk	X	Weinstein, Honey	Teacher - CTE	
Jones, Tim	Teacher – Social Studies		Zumwalt, Angela	Teacher-Science & CTE	
Horwood, Gareth	Counselor				

### PARENT REPRESENTATIVES

NAME	Initials	NAME	Initials
Atkins, Sara (renew 23/24) (PTSA CAC Representative)		Joe, Julie (renew 23/24)	X
Aycock, Mike (new 23/24)	X	Keller, Alexa (new 23/24)	
Bisang, Jennifer (renew 22/23)	X	Kost, Jen (new 23/24)	X
Blumentritt, Chris (renew 23/24)		Orth, Angela (renew 23/24)	X
Choyce, Julie (renew 23/24) (PTSA President)	X	Propst, Wendy (renew 23/24)	X
Christensen, Cassie (renew 23/24)	X	Shiro Magee, Nicole (new 23/24)	X
Dole, Amy (renew 23/24)	X	Spess, Kristi (renew 23/24)	X
DeSouza, Charles (new 23/24)	X	Tran, Thanh (renew 23/24)	X
Elez, Karen (new 23/24)		Trower Doolittle, Tara (renew 23/24)	
Haines, Mary (new 23/24)	X	Ward, Lauren (renew 23/24)	X
Hawkins, Tam (new 23/24)	X	Watson, David (new 23/24)	X
Hoffacker, Daphne (new 23/24)	X	Young, Jennifer (renew 23/24)	X
Huff, Amber Sue (new 23/24)	X		

